

# Hustisford School District

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**District Office**

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**Heather Cramer**

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**Clint Bushey**

MS/HS Principal

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**Heather Cramer**

Elementary Principal

**Dena Serwe**

Director of Special Education/School Psychologist

## **Buildings and Grounds Committee Meeting Minutes of Monday, May 6, 2024**

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, May 6, 2024, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** Kevin Muche, Chair; Scott Firari, Member; John Bohonek, Board President; Clint Bushey, MS/HS Principal; and Heather Cramer, District Administrator

### New Business:

- **Committee Overview**—Mrs. Cramer provided an update on the purpose of the committee and how the committee functions.
- **Maintenance Update**—Mr. Bushey updated the committee on lock box installation at both buildings. He also updated on an AC issue at the HS that Bassett was in for. He provided an updated list of proposed summer maintenance items. He discussed ballast replacement at the HS building. The district purchased a backpack vacuum for the crew. Mr. Bushey also discussed whether or not floors can be waxed in the buildings due to no ac in the summer.
- **HVAC Updates**—Mrs. Cramer provided updates received from Bassett regarding fixes. She provided information on items in both buildings. She provided information on AC replacement for technology area, AC fix at HS, AC fix at JHE, boiler fix at JHE, water conditioning treatment in both buildings, and parts replacement in both buildings.
- **Future planning and projects**—The committee did not talk in length about this as it will be on board development. The committee will continue to have this as an agenda item as planning continues for future projects within the district.
- **Parking lot repair**—Mrs. Cramer had the estimates from last year that were done for the parking lots. She was directed to get the quotes updated. She will also reach out to others for quotes. The board will then determine whether or not to move forward with the proposed fixes or take an alternative route to fixes. Fixes were identified in the JHE driveway as well as the HS parking lot.